

Hillel Yeshiva

Parent Handbook



2011-2012
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Academic Center	Saul & Sally Ashkenazi Ely & Grace Ashkenazi <i>The Al and Sonny Gindi Families Building</i>
Campus	Carol & Morris I. Franco
High School	Shaul and Miriam Tawil <i>The Jack & Grace Cayre Building</i>
Junior High School	Charles Mamiye <i>The Cookie and Stanley Chera Building</i>
Elementary School	Gerit & Abe M. Cohen <i>The Charles & Brenda Saka Building</i>
Early Learning Center	Benjamin and Rebeca Assa <i>The Murray & Fortunée Dayan Building</i>

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Dear Parents,

Welcome to Hillel Yeshiva Elementary School, Pre Nursery through Grade 8.

We believe that education is a journey, not a destination. As times change, so do the needs of our children. Journeys are exciting, memorable and leave a lasting impression. At Hillel Yeshiva we are committed to be responsive to the diverse religious, intellectual, social, emotional and physical needs of Jewish children in the 21st century.

On behalf of our outstanding administration and faculty, I invite you to be our partners as we embark on a journey of renewal and renaissance for our beloved Hillel Yeshiva.

At Hillel Yeshiva Elementary School, it is our goal to provide our children with an unparalleled education in a warm, supportive and nurturing Torah environment. We strive to honor the school's tradition and our Jewish heritage by making sure that our children have the opportunity to acquire the knowledge, skills, abilities and Torah values that are fundamental to a productive and purposeful Jewish life.

Please join us as we work together, "B'yachad", to create a bright and successful future for all of our students.

Sincerely,

Dr. Ruth Katz
Head of School, ELC through Grade 8



Dear Parents,

Welcome to the Hillel Yeshiva Elementary and Middle School!

Our faculty and staff look forward to joining together with you in the education of your child. It is our goal that our school reflects a Torah-rich, student centered and nurturing environment. Parents are encouraged to participate actively in our school. Your input and cooperation are greatly appreciated.

Parent support and participation will insure Hillel's commitment to educational excellence. We look forward to sharing with you in the simcha and excitement of your child's growth and development.

The following information will acquaint you with our school and its rules and procedures. It is intended to provide general guidelines and information that will help you maximize your child's educational experience. We hope there will be an ongoing exchange of ideas and information between school and home. Should you have any questions or need clarification, please feel free to call the school administration for assistance.

Sincerely,
Dr. Ruth Katz

Head of School, ELC through Grade 8

Hillel Yeshiva's Mission

Hillel Yeshiva's mission is to provide students with an outstanding Judaic and general studies education so they can achieve success by building a religious, academic and personal foundation that will enable them to possess a loving commitment to Torah and *mitzvot*, community, the people and the State of Israel.

Our Values

Torah

We value...

- The incorporation of Torah values, *halacha* and *mitzvot* into one's life.
- Inspirational, loving exploration of the diverse approaches within traditional Jewish thought.
- The establishment of a complete Orthodox Jewish life in a challenging secular culture.
- The rich traditions of Sephardic and Ashkenazic Jewry, including customs, liturgy, and reading traditions.

Tzelem Elokim

We value...

- The uniquely divine worth, potential, and differing perspectives of all people.
- The essential contributions of our staff members including teachers, administration and support staff.
- The dignified treatment of all people.

Hesed

We value...

- Acts of generosity, benevolence, and loving-kindness.
- The creation of an environment of kindness amongst students and members of the entire school community.
- Our responsibilities to our immediate community, to our fellow Jews in America, Israel and worldwide, to American society and to humankind.

College education and life-long learning

We value...

- Each student's unique passion, creativity, and natural tendency to become life-long learners.
- Critical thinking skills and an environment of open inquiry in a safe setting, as preparation for college, a profession, and life-long Jewish and general education.
- Life-long Torah learning.

Student-centered approach to education

We value...

- Child-centered curricula that take into account students' varying talents, abilities, and learning styles.
- Educating the whole child.
- Each student's personal exploration of self, society, Torah and the physical world, as part of one's search to lead a true, purposeful, and meaningful Jewish life.

State of Israel

We value...

- Religious Zionism and the State of Israel as our Jewish homeland.
- A commitment to the State of Israel and an understanding of its history and culture.
- The study of the spoken and written modern Hebrew language.
- Post-high school Israel year-abroad programs.

Parent Participation

We value...

- Strong bonds between home and school to create the support system integral to student motivation and achievement.
- Parent's ongoing involvement in their children's education.
- Parent's active participation and financial support of our school.

Early Learning Center, Elementary and Middle School Administration/Educational Support Staff

Administration

Dr. Ruth Katz..... Head of School ELC-Grade 8
Rabbi Saul J. Kassin.....Rosh Yeshiva-Halachic Authority, Curriculum Coordinator Judaic Studies
Mrs. Rivka Levovitz..... Curriculum Coordinator, General Studies Grades 1-8
Mrs. Ruchie Czermak Director of Early Learning Center
Rabbi Avi Bodlander Assistant Principal, Grades 1-5, Elementary School
Rabbi Daniel Davis Assistant. Principal Grades 6-8, Middle School

Educational Support Team (EST)

Dr. Daniel Herrmann Director of Psychological Services
Mrs. Basya Katz..... Social Worker
Mrs. Devorah Munk..... Special Education Coordinator
Mrs. Barbara Sambol..... Special Education Facilitator

Administrative Assistants

Ms. Lillian Hanan..... Middle School Office
Mrs. Tracy Krady..... Early Learning Center
Mrs. Marta Meyer..... Elementary School Office
Mrs. Bette Pahuskin..... Educational Office

Business Office

Mrs. Bobbi Krady..... Director of Finance
Mrs. Elizabeth Beckerman..... Director of Marketing

Technology

Mr. Jim Li..... Technology Director

Library/Media Center

Mr. Daniel Rosenzweig..... Library/Media Center for General and Judaic Studies

Health Office

Mrs. Jean Cadenelli Nurse

Buildings and Grounds

Mr. Ron Hopkins Director of Maintenance
Mr. Louis Krupkin..... Director of Security

Hillel Yeshiva Organizational Structure

Pre Nursery through Grade 8

Collaborative Instructors for Judaic Studies

Mrs. Dick
Ms. Miller

Collaborative Instructors For General Studies

Mrs. Vicky Brosniak
Mrs. Susan Rishty
Mrs. Roberta Thaler

Collaborative Instructors for Keriah Grades 1-5

Rabbi Elbaz
Rabbi Maslaton
Mrs. Semah
Mrs. Srour
Mrs. Schleifer
Mrs. Cohen
Mrs. L. Czermak

SAFE

Rabbi Beyda
Rabbi Gheriani
Mrs. Perr

Hebrew Language Department

Rabbi Azoulay
Mrs. Dick
Mrs. Galapo
Mrs. Raskin
Rabbi Vaknin
Mrs. Weiss
Mrs. Zavulunov

Science Enrichment

Mr. Dowling
Mr. Krieger

Gross Site Managers 1-5

Mrs. Rosenstein

E2K Project Coordinator

Mr. Klenetsky
Mrs. Tallman

Music Department

Mrs. Menaged, ES
Mrs. Reich, ELC

Art Department

Mrs. Wolpert

Physical Education

Mr. Weiss

Technology Department

Mrs. Martuscelli
Mr. Jim Li

Faculty

Early Learning Center

Mrs. Ben Simon
Mrs. Brecher
Mrs. Breslauer
Mrs. Miryam Burr
Mrs. G. Cohen
Mrs. Czermak
Mrs. M. Danziger
Mrs. R. Danziger
Mrs. Drillman
Mrs. E. Dwek

Mrs. M. Dwek
Ms. Franco
Mrs. G. Fried
Mrs. Greenman
Miss. Kamenetsky
Ms. Kassir
Mrs. Lesser
Mrs. Mayer
Mrs. A. Mizrahi
Mrs. D. Mizrahi

Mrs. Nehmad
Mrs. Nelson
Mrs. Reich
Miss Sharon
Mrs. Steinberg
Mrs. Sutton
Mrs. Alyssa Tawil
Mrs. Anna Tawil
Mrs. Sandy Wasserman
Mrs. Weinstock

Elementary School Grades 1-5

Mrs. Amanu
Rabbi Beyda
Mrs. Brosniak
Mrs. Eidelman
Mrs. Guttman
Mrs. M. Levy
Mrs. S. Levy

Mrs. Lief
Mrs. Litz
Mrs. Londinski
Mrs. Rosenblum
Ms. Schmell
Mrs. Smith
Mrs. Spitz

Mrs. Stagg
Mrs. Thaler
Mrs. Treff
Mrs. Tallman
Mrs. Wasserman
Mrs. Weiss

Middle School Grades 6-8

Rabbi Azoulay
Rabbi Beyda
Rabbi Blau
Mrs. Dayne
Mr. Dowling
Rabbi Gheriani

Mrs. Heinle
Mr. Klenetsky
Mrs. Litz
Mr. Novick
Mrs. Rishty
Mrs. Scheinberg

Mrs. Schor
Rabbi Somekh
Mrs. Steinfeld
Mrs. Tallman
Mrs. Zomer

School Hours

Grade	Monday-Thursday	Friday
Pre N	9:30-1:00 or 9:30-3:00	9:30-1:15
N-Pre K	9:30-3:15	9:30-1:15
Kindergarten	9:00-3:15	9:00-1:15
Grade 1-5	8:00-4:00	8:00-1:30
Grade 6-8	8:00-4:30	8:00-1:30

Please check the PTA calendar regularly in order to be aware of those days during which school is closed.

Curriculum Goals

Hillel Yeshiva's Judaic and General Studies curriculum offers an intensive course of study committed to excellence. The curriculum is sensitive to different abilities and varied learning styles among children. The goals of the dual curriculum are to:

- develop a strong Jewish Identity
- foster personal growth in the study of Torah and performance of *Mitzvot*
- prepare students for the demands of secondary education
- develop communication skills
- obtain efficient research and study skills to pursue higher learning
- develop textual skills and the ability for independent Torah study
- acquire a strong foundation in basic knowledge and skills
- acquire fluency in modern Hebrew language
- facilitate competencies in physical education and computer technology
- inspire students to pursue higher Jewish and secular education
- encourage students to bring to the general Jewish community the advantages of their education
- develop a sensitivity to others and a responsibility to contribute to the general good of society
- create a sense of identification with the Land and People of Israel
- offer extensive opportunities for problem solving and critical thinking
- encourage the use and application of technology in the disciplines
- include concrete and experiential opportunities for learning
- become familiar with the Torah and basic Jewish texts

Educational Support Team

Educational Support Team (EST)

Dr. Daniel Herrmann, Director of Psychological Services

Mrs. Basya Katz, MSW Social Worker

Mrs. Devorah Munk, Director of Educational Support Team

Mrs. Barbara Sambol, Special Education Facilitator

Differentiated Instruction

Hillel Yeshiva is committed to providing enrichment within the Judaic and General Studies classroom with the collaborative efforts and program of the classroom teacher as well as the "push-in" collaborative instructor.

In-class support personnel, funded by the MOESC serve as collaborative push-ins in the General Studies classes when servicing their clients.

Referral System To The Educational Support Team of Hillel Yeshiva

Referral services are available to you and your child for any educational, emotional, behavioral problem which may arise in the course of the school year. If there is a problem concerning your child in any of these areas, please feel free to contact the administration so that we may work together to resolve the issue. Additionally, please be aware of the teacher's role in the referral system. In the event that your child's teacher requests your agreement to have the student referred, please realize that your cooperation and support are paramount. Once

parental consent is given, the referral is then submitted to the Educational Support Team who works collaboratively with the building administrators.

The team meets weekly to review classroom referrals and to work together to identify, diagnose and formulate recommendations for strategies to be implemented for behavioral/learning issues of the student. The EST will assign a member of the team to serve as the case manager/liaison between the parent and the school in advocacy of the student. The case manager works closely with the classroom teacher to articulate and implement the student's Individual Educational Program (IEP) within the classroom.

If you should decide to pursue the teacher's recommendation for referral in an independently "outside of school setting", please share your plans with the teacher as well as with the administration. All of the members of the EST are available to all parents with any questions or concerns regarding your child's academic social/emotional development.

Students with Special Needs

Monmouth Ocean Educational Services Commission provides onsite Resource Room, Speech, Language, Occupational Therapy, Physical Therapy, and/or Counseling for those students with special needs.

Tutoring Guidelines

Please abide by the following regulations for tutoring:

1. A teacher may not tutor any student who is in his/her class.
2. All teachers are required to submit the names of any student who he/she is tutoring if that student is in attendance at Hillel yeshiva.

The administration will gladly assist parents in selecting an appropriate and professional tutor when deemed necessary. According to Board of Education policy, no teacher may tutor his/her current students in any subject. Parents are expected to abide by this policy. It is important for the private outside tutor to coordinate and communicate with the classroom teacher in order for the tutoring to be meaningful and effective. Please have your child's tutor contact the classroom teacher for the course of study which will be most beneficial to your child.

Admission/Psychological Testing

Pre Kindergarten

All students in Pre-Kindergarten classes will have psychological testing prior to being accepted to Kindergarten for the following year. The school psychologist helps to identify potential problems so that the students can receive early intervention if indicated.

New Students

In accordance with the policy of the Board of Education of Hillel Yeshiva, new students grades Kindergarten-Grade 8 are required to undergo psychological testing prior to admission to the yeshiva. A written evaluation by the psychologist is generated and is available for review upon request by the parent.

Gruss Foundation Programs

E2K Gruss Foundation

Hillel Yeshiva has been selected to participate in the after school enrichment E2K Math and Science Program. This program, Excellence 2000 (E2K), is being subsidized by the Gruss Foundation of New York. It was developed in Israel to address the needs of middle school students who have demonstrated high academic achievement and are self-motivated in Math and Science. E2K is an inquiry program which has been modeled in New York, Illinois and Iowa. Asking questions and working in cooperative groups are required skills for success. Hillel Yeshiva is proud to be one of the few Hebrew Day Schools in New Jersey to offer this program. Classes will meet on Tuesday afternoons 4:30-6:00 p.m.

Fall Semester	Eligible students of grades 7&8
Spring Semester	Eligible students of grades 6&7

Gruss Computer Lab (Room 222)

All students in grades 1-5 will participate in a bi-weekly skills oriented program called Success Maker. Each session will be divided into a Math lesson and a Literacy session. This computer program will identify each individual child's level and will design a custom tailored program for him/her. This computer Gruss Lab is under the direction of our site manager, Mrs. S. Rosenstein as well as the classroom teacher who monitors the individual progress of each student.

Gruss Tal-Am Digital Ivrit Lab

All first grade Hillel Yeshiva students participate in this pilot program which is funded by the Gruss Foundation. Each first grade class attends the Gruss Lab for 20 minutes, twice a week, for the duration of each session during the Judaic Studies portion of their day.

Gruss Waterford Program

Waterford Early Literacy Program provides the opportunity for an early literacy experience in Language Arts and Math in Kindergarten for students. It is funded by the Gruss Foundation.

Gruss S.E.T Program

SET 20.20 Science, Engineering, Teamwork, Technology and Training Initiative is a program offered by the Gruss Foundation.

Specialty Programs



Music/Makhela (Choir) The music curriculum consists of multidimensional program designed to instill the love and spirit of Torah and Israel through song. It also introduces the wonderful world of music and performance to students. Grades Kdg.- Grade 4 have music sessions once a week. A Makhela (choral) is comprised of students from grades 4 and 5 who will perform at school events throughout the year as well as at holiday events for the Jewish community.

Art

Art and Art Appreciation are part of the regular curriculum. Students in grades 1-5 have art sessions once a week. Special Art projects are incorporated during special events. Art projects are planned by the Art teacher in collaboration with the classroom Judaic and General studies teachers. Art Club for 4th and 5th graders is an opportunity for students to flourish in their love of art.

Sherut Leumi Israel Program

Each year, Hillel Yeshiva hosts two young Israeli women who have chosen to fulfill their civic/military obligation by serving as teacher interns and work collaboratively with our faculty in generating high spirit, allegiance, and solidarity with our brothers and sisters in Israel. The "Bnot Sherut Leumi" girls live in our community. This program truly fosters the "Israel Connection" for our Hillel Yeshiva talmidim and talmidot.

Library, General Studies and Judaic Studies

Each class, in grades 1-5, spends pre-scheduled time in the Library mastering grade appropriate Library Science skills as well as becoming familiar with classic and contemporary literature. The librarian and teachers work in tandem to integrate these skills into the classroom curriculum.

Our Hebrew Language Library has been integrated within our General Studies Library under the professional guidance of our librarian Mr. Daniel Rosenzweig. Secular and Judaic literature, as well as resource materials, is made available to our students and teachers for research based projects.

Computer Instruction

Each class in grades 1-8 receives weekly computer instruction. Students are taught how to utilize the computer as a supporting instructional tool and to maximize their technology skills in their projects and learning. Technology skills and programs are presented in a spiral curriculum.

Physical Education

Students receive weekly instruction in physical education. Exercises and sports activities are introduced to help students learn to maintain physical fitness and personal health. In addition to the weekly gym session we advocate physical exercise and proper nutrition as a way to increase concentration and the attention span of our students.

Science Enrichment

All students' grades 1-5 participate in a weekly hands-on Science Lab in our Gruss Science Laboratory. The Science Enrichment curriculum complements the in-class Science Curriculum which is presented by the General Studies classroom teacher.

Club Program

Grades 4 and 5 participate in an in-school club program, which takes place on Wednesdays from 12:00-12:30. Clubs may include:

Dollar\$ and \$en\$e	Sports
Dig It!	Makhela
Yetzira Crafts	Computers
Calligraphy	Photography
Art	A-V Squad

After School Programs

E2K Gruss Foundation

Hillel Yeshiva has been selected to participate in the after school enrichment E2K Math and Science program. This program, Excellence 2000 (E2K), is being subsidized by the Gruss Foundation of New York. It was developed in Israel to address the needs of middle school students who have demonstrated high academic achievement and are self-motivated in math and science. E2K is an inquiry based program which has been modeled in New York, Illinois and Iowa. Asking questions and working in cooperative groups are required skills for success. Hillel Yeshiva is proud to be one of the few Hebrew Day schools in New Jersey to offer this program. Classes will meet on Tuesday afternoons 4:30-6:00 p.m.

Fall Semester	Eligible students of grades 7&8.
Spring Semester	Eligible students of grades 6&7.

Science Olympiad

Eligible participants in grades 4 and 5 meet weekly on Friday afternoons from 1:30-2:30 p.m. The Science Olympiad competes in the annual Inter-Yeshiva Olympiad against Olympiad teams in the major yeshivot of the Greater Metropolitan Area. In 2010, our Science Olympiad Team, under the direction of Mr. Louis Krieger, won First Place.

3H

After School **H**Health, **H**ashkafa, **H**omework Club begins Wednesday, October 26, 2011 for Grades 3& 4 on Wednesdays from 4:00-5:00 p.m. The 3H Club offers homework help, healthy snacks, and sports activity plus a Torah story under the direction of Rabbi Avi Bodlander.

Bet Hillel

Mishmar Program for boys in grades 6-8 is a program which combines Torah Learning and dinner in a collegial after school setting which begins in the Fall Trimester under the direction of Rabbi Victor Gheriani.

Mini Mishmar

Pre Holiday Mini Mishmar for boys in grade 5 under the direction of Rabbi Leo Beyda. Schedule to be announced.

Sports Teams

Hillel Yeshiva is a member of the Metropolitan Jewish Day School Basketball League. Our boys' basketball team is The Heat, the girls' basketball team is The Hillel Hurricanes and our hockey team is The Hillel Panthers. Our athletes are student athletes with the emphasis on student first, athlete second.

Team members must maintain certain academic and behavioral standards as well as a standard of appearance (dress code) to maintain his/her inclusion on the team. Please advise Rabbi Davis if a student on the sports team falls behind this criterion. Please review the requirements for the dress code for the players, coaches, and fans of our sports teams.

Academic Average:

A minimum average of 70% must be maintained to stay on the team. If a player's average falls below a 70 in any core subject, he/she will be suspended from the team for the remainder of that trimester. The player may be reinstated at the start of the next trimester if his/her grades have been brought back up above a 70.

Behavioral Conduct:

Receiving a discipline referral from a teacher or administrator will result in a direct consequence to a player's status on his/her team.

1st Referral = Student is suspended from the team for 1 practice

2nd Referral = Student is suspended from the team for 1 week

3rd Referral = Student is expelled from the team.

Dress Code:

Coaches/Spectators/Sports Teams:

1. All boys are required to wear kippot or hats to and from games. Kippot will be worn by players at the start of each half of play and by all players sitting on the bench prior to playing.
2. For practice, players must be wearing kippot/hats when they enter the building.
3. Jewish male coaches are required to have their heads covered at all times when they are "on duty".
4. Girls will wear skirts to and from all games (over their uniform is acceptable). Skirts may be removed once they begin to warm up for the game on the court.
5. Any Jewish female coaches, assistants, managers, etc. are required to wear skirts to all away games as well as home games.
6. **Students who do not have kippot or skirts are not permitted to travel on the bus, attend, or play with the team.** If coaches need kippot to have on hand, please contact Rabbi Davis, Lillian, or Bette.

Spectators Attending Home Games:

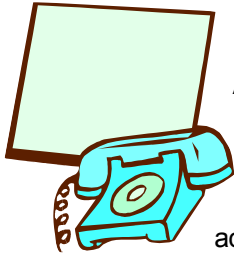
1. All male students are required to wear kippot or caps at all away games, as well as home games.
2. All female students are required to wear skirts at all away games, as well as at home games.

Special Events

Please be alerted to the special events that take place during the school year.

- Holiday Assembly Programs for Jewish Holidays and National Holidays.
- Tzivot Hashem Holiday Programs
- Rosh Hodesh Programs
- Hesed Programs
- Intergenerational Programs Grades 6&7
- Grade 5 Father/Son Rosh Hodesh Heshvan Learning Program
- Authors Program, Kdg-Grade 6
- School-Wide Spelling Bee
- Yachad Shabbaton, November 4&5
- Chanukah Hagigot Middle School, Dec 27
- Jewish Heritage Fair Grade 7, Jan 10
- Hagigot Siddur Grade 1, Sunday Jan 15
- Hagigot Chumash Grade 2, Sunday Jan 8
- Health Fair Week ELC-Grade 8, Feb 13-17
- Middle School Girls' Purim Hagigah, March 5
- Annual Purim Carnival, March 6
- Bat Mitzva Celebration, June 6
- Yom Yerushalayim Program Presented by Grade 5 girls
- Model Seder Program
- Yom HaShoah Program presented by Grade 8, April 19
- Salute to Israel Day Parade Rally, May 13
- Yom Ha'Atzmaut Program presented by Grade 7, April 26
- ρνϣχ δ̄ √κ ηχ √ , Lag B'Omer Outing, May 10
- Yom Yerushaliyim, May 20

- Celebrate Israel Day Parade, June 3 (Mandatory for all students Grades 4-8)
- Science Fair
- Participation in Community Events
- Parents As Partners Programs, schedule to follow.
- Field Trips/End of Year Trips Grade 6-8
- School Wide Student Government Program



Home/School Communication

At Hillel Yeshiva, we view the educational process as a shared responsibility between home and school. In order to foster this relationship, the school provides a Hillel Yeshiva website which posts special events as well as the school calendar. Additionally homework, tests, and units of study for the middle school curriculum are posted on the website. The PTA calendar is mailed to all families and contains important information regarding school activities, important dates, and special events.

Parent As Partners Workshops (Schedule to follow)

Workshops will be scheduled periodically for parents of children on all grade levels. These sessions provide a forum for collaboration and the opportunity to share the General Studies and Judaic Studies Curriculum objectives for the school year with the parents of the respective grade level.

Telephone Conferences

Parents can anticipate that teachers will contact the home as necessary concerning an individual child. Parents may call the school office requesting that the teacher return their call. The teacher will return the call as soon as possible. You may also send a note to the teacher via the student or the school office.

Report Cards/Progress Reports

Parent Teacher Conferences

Parent Teacher Conferences are scheduled for all parents on November 15th and 30th and on March 22nd and 28th. These conferences provide the opportunity for discussion of each child's progress as well as providing the parent with a hard copy. Parents may also arrange appointments to confer with teachers at other times about specific problems. To arrange an appointment, please call the elementary/middle school office in order to leave a message for your child's teacher or email the teacher directly.

Report Cards Elementary (Grades 1-5)

Formal Report Cards are issued to parents in January and in June.

Report Cards Middle School (Grades 6-8)

The school year is divided into three trimesters, as reflected in our school calendar. The second trimester begins December 14th and the third trimester begins March 21st. At the end of each marking period, report cards for each student will be mailed home.

Progress Reports Grades 1-8

Progress Reports will be issued for all subjects between designated marking periods to articulate the performance in the classroom. Specialty subject teachers will communicate as needed.

Commendation Certificates

Commendation Certificates will be issued to students who demonstrate exceptional achievement, effort, *middot* and leadership at the end of the school year.

Discipline Referral Form

Discipline Referral Forms will be mailed to parents if students violate the accepted behavioral code of the school.

Bus Incident Report

If a student violates appropriate bus protocol, it can result in temporary/year long loss of bus transportation.

Homework and Hillel Yeshiva Website

Homework is designed to be done independently by the students and should not require parental involvement. In the event that teachers may assign homework that requires parental involvement, this will be communicated to students and parents prior to giving the assignment. Teachers will inform students of the approximate times the assignment should take. Long term assignments will be monitored by teachers to make sure students don't compress work into one short period.

Homework is generally given daily in all core curriculum subjects. Students in Grade 1 may have up to 30 minutes of homework in both Judaic and General Studies combined. Students in Grades 2&3 may have up to 40 minutes of homework in both Judaic and General Studies combined. Students in Grades 4&5 may have up to 60 minutes of homework in both Judaic and General Studies combined. A student in middle school, Grades 6-8, may have up to two hours of homework nightly. If you see that your child is spending an inordinate amount of time on an assignment, please be in touch with your child's teacher in order to resolve the issue.

Children should not need parental assistance to do homework. The middle school prefers that parents not assist their children with assignments. If a child seems continuously challenged by the assignments, the teacher should be informed. A student who misses a homework assignment or is ill should make arrangements with the classroom teacher to complete the assignment. Students who are absent should access the Hillel Yeshiva website at www.hillelyeshiva.org to obtain information about missed lessons, homework assignments, and upcoming tests.

No written homework will be given over the following holidays: *Rosh Hashanah, Yom Kippur, Sukkot, Purim, Passover and Shavuot* and Intersession. Although homework may be given during *Hanukah*, tests and projects will not take place. Homework can be given over weekends, but teachers are cognizant that homework cannot be done on *Shabbat*. Teachers will also be sensitive to the needs of students in the event that a special school program is scheduled in the evening. Judaic studies teachers may assign *tefillah* (prayer) or the review of Torah during Jewish holidays.

Zero Tolerance Policy

- A student who compromises the safety or security of the school, another student, or any adult in the school building, is subject to immediate suspension. Hillel Yeshiva Elementary School and Middle School abides by a zero tolerance policy for any physical/verbal abuse/ fighting by any student. Immediate suspension can result from any evidence of such incidents. Parents will be communicated with by the administration as soon as the incident is reported and investigated. Disrespectful behavior or foul language is not acceptable. Students who are suspended for these mentioned violations are immediately placed on disciplinary probation.
- Zero tolerance policy for incidents of cyber bullying, misrepresentation of internet social websites and the like. Violation of the zero tolerance policy can result in suspension, loss of privileges and possible expulsion from the yeshiva.
- Cell phones are never permitted to be visualized or heard even on vibrate, from the moment of entering the school building through dismissal at the end of the day.
- Students who are suspended for these aforementioned violations are immediately placed on disciplinary probation.
- Laser pens or any other gadgets are not permitted to be brought to school. If they are found in the student's possession, they will be held and returned at the discretion of the administration.

Student Conduct and Responsibility

School rules and limits will be discussed in each class. Rules and regulations are established to indicate the limits of acceptable social behavior. Responsible behavior is a prerequisite for an effective learning atmosphere. Positive behavior and responsibility will be promoted. Cooperation and Torah Values will be reinforced and highlighted. Generally, the teacher will deal with problems of inappropriate behavior in the

classroom setting. At times, however, students who violate school or class rules and regulations may be referred to the school office for counseling or disciplinary action. A teacher may communicate inappropriate behavior to the parent by phone call and/or Discipline Referral.

In addition to class rules and consequences that are established by the teacher, the school has general expectations of behavior that are in effect at all times. These expectations are based on two basic principles:

1. The teacher's responsibility to teach.
2. The student's right to learn.

Any student interfering with these principles will be referred to the assistant principal, who will review the nature of the referral and discuss appropriate behavior with the child. Students will have an opportunity to reflect on their action and complete a Student Responsibility Form. The student may receive a Discipline Referral, a copy of which is placed in the student's permanent record file and sent home to the parent. Parents are requested to review the discipline referral with their child.

General Rules for Students

- Be truthful
- Show respect and courtesy towards others
- Refrain from profane language or gestures
- Care for their own property, school property, and respect the property of others
- Keep the campus and building free from litter
- Follow directions from the faculty and administration
- Refrain from eating food outside the lunchroom
- Refrain from chewing gum in school
- Remain in the classroom until dismissed by the teacher
- Avoid loud and unruly behavior
- Exhibit good sportsmanship on and off the playing field
- Recognize that rules for behavior are the same on field trips or any extracurricular activity
- Remember that tampering with fire alarm and extinguishing equipment is subject to serious consequences.

Arrival and Dismissal Policy

Daily morning supervision begins at 7:45 a.m. when the buses arrive at school. Upon arrival all students are to go directly into the school building. Parents driving their children to school may drop students off in the car-pool circle ONLY! Pulling into the bus circle is limited to SCHOOL BUSES ONLY.

Prompt arrival at 8:00 a.m. will assure that students will be prepared for *Tefillah*, which is their first period of the day. Students arriving later than 8:00 a.m. must report to the Educational Office where the lateness will be recorded as unexcused. Any student who has three recorded unexcused lateness will be required to "sit out" a recess period. Any student arriving to school after 8:30 a.m. must be accompanied and signed in by the parent.

Parents must sign the child out at the Educational Office (Dr. Katz's office) before the child can be excused to leave from school. Pupils are not permitted to remain in school after dismissal except for special programs, with the approval of an administrator.

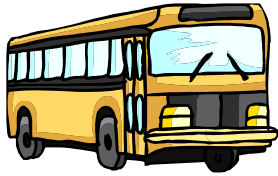
- Students will not be excused from class prior to dismissal time.
- In the event of an emergency, your child must bring a note to the a.m. teacher in the morning stating the reason and time he/she will be picked up.
- Parents must come into the school building to sign out the child in the sign-out book located in the Educational Office. For the safety and security of your child, he/she must wait in the Educational Office. Students are not permitted to wait outside the building.
- Any phone requests for parent pick-up must be received no later than 2:00 p.m. in order to ensure the safety and security of our children.

Attendance Policy



Students are expected to attend all classes each day that school is in session. Unexpected illness, with a written explanation, is the only reasons for absence or tardiness. Upon returning to school from an absence or an appointment, the parent or guardian must sign-in the student at the Educational Office. Family vacations should be planned to coincide with school vacations as indicated on the school calendar. Students who are absent from school for reasons other than unexpected illnesses are not excused. Students are expected to make up missed work, at the teacher's discretion. Please be reminded that absences in excess of 10 put the student at risk for lack of significant achievement, receiving awards, and possibly jeopardizing graduation! Unexcused lateness to school may result in recess detention for students of grades 3-8.

Transportation



Transportation for our students is provided by the school district in which the pupil resides. Transportation problems should be addressed to the transportation office at MOESC at 732-409-6060 ext 2042 or to Seman Tov Bus Company at 732-493-8888. In the morning, school buses drop off all students at 7:50 a.m.

Hillel Yeshiva Transportation Policy of "No Bus Changes"

Bus drivers may not accept responsibility, orally or in written form, to change buses or to exit from the buses at different locations from the usual ones. When your child has plans with a friend, please make certain that you have arranged parent transportation is arranged **in as much as no students will be permitted to ride any bus other than their own scheduled busses.**

ELC Transportation Guidelines

Please be aware that school policy for the September 2011-2012 school year does not permit children to be transported to after school programs. Transportation to after school programs must be arranged by private carpool or parent pickup. Regular school buses will transport children from school to home without any exceptions. All children must travel back and forth on their assigned buses or carpool. In the interest of the safety and security of our children, any calls regarding parent pickup must be called into the ELC office no later than 2:00 pm.

Parents who do not wish their child to board the bus for any reason on any given day MUST give the student a note indicating his/her plans. Again, any verbal request for change in transportation for the afternoon must be called in no later than 2:00 p.m. Your total cooperation in this policy of safety and security is appreciated. Please plan ahead and call ahead!

Rules for School Bus Safety To Be Reviewed by the Parent With the Child

- Be on time at the designated school bus stop in order to help keep the bus on schedule. Please allow for an 8-10 minute variance. In the event of longer time lapse, please call Seman Tov at 732-493-8888.
- Stay on the sidewalk at all times waiting for the bus. Be careful in approaching the location at which the bus stops.
- Do not move toward the bus until it has been brought to a complete stop.
- Do not leave your seat while the bus is in motion.
- Keep hands and head inside the bus at all times.
- Do not throw anything out of the bus windows.
- Remain in the bus in the event of an emergency until the driver gives instructions.
- Do not tamper with the bus or any of its equipment.
- Assist in keeping the bus safe and sanitary at all times.
- Keep books, coats, packages, and all other objects out of the aisles.
- Be courteous to fellow students and the bus driver.
- Help look after the safety and comfort of smaller children.
- Do not ask the driver to stop at places other than the regular bus stop. The driver is not permitted to accept requests. Students not complying with these rules will not be permitted to ride the bus.
- Please cooperate with the bus driver at ALL times! A bus report for any child who is not in compliance with the bus safety rules will receive a Bus Report which will be brought to the attention of the administration for further action, and placed in the student's permanent record.
- School projects or any objects which do not fit on the student's lap may not be brought on the bus.
- Sports equipment may not be transported on the school bus. It may be dropped off at the educational office by the private transportation and will be given to the student.

School Closings

- Stay tuned to radio station WJLK 1310 AM or WJLK 94.3 FM for instructions regarding school closing, possible late openings, or severe weather conditions after school sessions have begun.
- For information regarding school closing and/or delayed openings call the school at 732-493-9300.
- Log onto our website at www.hillelyeshiva.org, and look for a message on the homepage.



In an effort to give students and parents timely access to information about lessons, homework and upcoming assessments, Hillel Yeshiva website displays an overview of the weekly homework, tests, special projects and subject matter for each class. The goal of providing this information is to make certain that all students are informed about assignments and are properly prepared for class and assessments. In addition, the site contains information about special programs, student projects, and health forms. Please access the website at www.hillelyeshiva.org.

Health and Safety

Health Form Protocol

- a. Physical Medical Form is required for all students entering our school and must be updated for students entering Kindergarten, 5th and 9th grade.
- b. Physical Medical Form should be submitted within the first fifteen (15) days of school. If your child has been examined for camp, it is not necessary to have him/her examined again. Have your physician fill out the Health Certificate based on that examination.
- c. Every NEW student (transfer or kindergarten) must submit a Certificate of Immunization signed by a physician. The New York State Education Department has instructed us to exclude any child who does not have adequate doses of the following vaccines: Polio, Measles, Mumps, DPT, and Rubella (German measles), Chicken Pox/Hepatitis B. **THE CERTIFICATE OF IMMUNIZATION MUST BE SUBMITTED BEFORE YOUR CHILD CAN BE ADMITTED TO SCHOOL.**
- d. The school's health policies are developed in conjunction with the MOESC nurse and the NJ State Department of Education. The school nurse can be reached at school if you have any questions regarding health issues or procedures. A child who is in good health has a distinct advantage when starting school. Educational progress is dependent on physical and social/emotional well being. A healthy student will be able to learn more easily, to adjust readily to class room activities and to get along well with others. In order to insure the health of our students, please note:
 - e. Parents are required to submit to the health office an emergency card and completed physical examination form for each child. These forms must be submitted prior to the first day of school.
 - f. Any student wishing to try out for basketball and/or hockey must have a completed Interscholastic Sports Examination Form on file in the health office before the first day of school.
 - g. No student will be permitted to try out for a sports team if the form is not received by the deadline.
 - h. Please see that your child receives sufficient sleep each night and a nourishing breakfast daily.
 - i. Please keep your child at home if signs of a common cold or other illness are evident.
 - j. Please inform the school office if your child has a contagious disease or will not be reporting to school for a number of days.
 - k. Head checks are conducted for all children PreN-Grade 8 three times during the school year at a cost of \$25 per child. Payment for head checks must be submitted prior to or at the time of the head check. No child will be admitted into class without clearance from the head check team.

Head checks are conducted on:

Middle School	Tuesday, September 6
ELC through Grade 5	Wednesday, September 7

First Aid and Health Care



Students requiring first aid or those who do not feel well should come immediately to the nurse's office. Students are to inform their teacher, who will give them a pass, before going to the office. Except in the case of an emergency, the nurse will not accept a student without a pass from the teacher. If the nurse is not available students should proceed to the school office for assistance.

In cases of emergency, parents will be notified immediately and asked to take their child for appropriate medical care. It is the responsibility of each parent to leave a business and personal phone number with the school office so that we may be able to contact them at once if necessary. Should we be unable to reach a parent, it is our procedure to take the child to the nearest hospital when indicated and get in touch with the child's personal physician whenever possible. Parents should review the Emergency Card and sign where indicated.

The school policy prohibits the faculty or office staff from administering any medication. Prescription medication that has to be given during school hours to students must be accompanied by written permission from parent and doctor to the school nurse stating at what time and in what dosage the medication is to be given, and the medication must be in the original container.

When you are notified that a child is ill and resting in the school office, prompt arrangements should be made to transport the child home. Please sign out your child at the Educational Office.

Automated External Defibrillator Policy



The Board of Education is committed to providing the highest quality of care to its pupils and personnel. An automated external defibrillator (AED) is used to treat victims who experience sudden cardiac arrest. The Board will have available a defibrillator in a central location to each school. The school nurse will ensure that the defibrillator is maintained and tested according to the manufacturer's operational guidelines.

The local first aid, ambulance or other appropriate emergency medical services will be notified that a defibrillator is available at the school, the type of defibrillator and its exact location in the building.

The principal and/or school nurse will designate staff members to be trained in cardio-pulmonary resuscitation and the use of the defibrillator. The staff member training will be in accordance with NJSA 2A:62A-25. Successful completion and current certification from the American Heart Association, American Red Cross or other training programs recognized by the New Jersey Department of Health and Senior Services in cardio-pulmonary resuscitation and the use of a defibrillator is required.

Any person who uses a defibrillator shall request emergency medical assistance from the appropriate first aid, ambulance or rescue squad as soon as possible.

The school physician will be provided with documentation that Hillel Yeshiva has a protocol in place to comply with this policy in accordance with NJSA 2A:62A-25 (d), prior to acquiring a defibrillator.

Security



The safety and security of our children is our highest priority at Hillel Yeshiva. Your cooperation and attention to the protocol outlined below is appreciated.

- All parents/visitors must park in the large parking lot.
- In order to avoid being ticketed, please do not leave your car unattended in the Poplar Road parking lot.
- Please obtain a visitor's pass from the security person in the main lobby before proceeding to any division of the school! The entrance to the ELC will be accessible to ELC parents from 8:30-9:45 a.m. and from 2:45-3:15 p.m.
- Parents are requested to report to the Educational Office.
- If you are picking up your child and leaving the building with him/her. Please make sure to sign out at the Educational Office.
- Thank you for your cooperation in advance.

Fire Drills/Evacuation Drills



Fire drills and building evacuation drills will be conducted throughout the year to make certain that our students are prepared for all emergencies. Students are expected to remain silent during fire and emergency drills in order to ensure a safe, orderly evacuation of the building and to allow for rapid, effective communication. Any student who is not in compliance with fire drill/evacuation drill protocol will be subject to behavioral review.

Offices and Buildings

Our Business Office is located at 1025 Deal Road, Ocean, NJ from 9:00-5:00. Please direct any tuition/financial concerns to Bobbi Krady, Director of Business Office.

Food, Classroom Celebrations and Parties

Our yeshiva observes the highest standards of *kashrut*. It is, therefore, imperative that you plan your child's snacks, lunches, and parties to conform to *kashrut* standards. In this way, the entire Hillel family can readily and easily participate in all activities and celebrations. The guidelines below will enable our policy to be followed.

Please direct any questions of Kashrut to Rabbi Saul J. Kassin, Rosh Yeshiva and Halachic Authority of Hillel Yeshiva. We look forward to sharing with you and your child in many happy occasions.

1. Food

- a. Food brought into the school must have proper rabbinical endorsement that is approved by the JSOR.



If you have any questions regarding a *kashrut* certification, please call the JSOR at 732-531-4872. This *kashrut* standard includes lunches, snacks, and all refreshments for parties, holidays and celebrations. Homemade cooked or baked goods are not permitted in school. Please be reminded of our peanut-free policy.

- b. Tuesday and Thursdays the school serves a meat hot lunch, therefore, all snacks which your child brings to school must be parve.

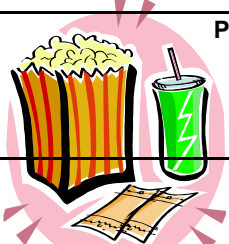
2. Classroom Celebrations/Assembly Programs

Under no circumstances will any student be excused from class to attend any sibling program. B"H we have many students and many celebrations! Excusing students from class to attend sibling programs disrupts the overall educational program of all of our students and faculty.

3. Birthday Parties in School, Out of School

- a. Birthday parties are not celebrated in class beyond the kindergarten level. Refreshments may be distributed during lunchtime with the permission of the classroom teacher. Tuesday and Thursday are meat lunches and all refreshments must therefore be parve.
- b. From time to time, pupils invite their classmates to their homes or to an outside facility for a birthday party. We assume that parents fully realize their responsibility in arranging these parties for yeshiva students. Not only must the food have a proper rabbinical endorsement, but the parents should also see to it that the children wash and say the proper *berachot* before and after the meal.
- c. Care should be taken not to exclude any individual child in your child's class by failing to invite them to parties taking place outside of school.

Lunch/Snacks



Peanut Alert!
We have several students in our school with a potentially life threatening allergy to nuts and peanuts. In consideration of this allergy, the administration at Hillel Yeshiva has adopted a policy regarding food containing nuts in the school.

We are a nut free school. Hillel Yeshiva requires all students to refrain from bringing any nut products into the school. This includes peanuts, peanut butter and all tree nuts. Tree nuts include almonds, Brazil nuts, cashews, filberts, hazelnuts, hickory nuts, pecans, pine nuts, pistachios, macadamia nuts and walnuts. For those of you, whose children have specific allergies, please remind them to avoid food sharing and trading of food.

We appreciate your cooperation in providing your child with a “healthy” snack i.e.: fruit, vegetables, popcorn, pretzels, and cookies. No candy please. Please send only parve snacks with your child on Tuesdays and Thursdays when a meat menu is served for hot lunch.

Lunch

1. Only certified kosher food may be brought to school (see Food, Classroom Celebrations and Parties below). Any questions concerning acceptable products should be brought to the attention of the educational office and/or to the specific administrator in charge of the lunch period.
2. Only plastic forks and spoons may be sent to school.
3. Please do not send glass bottles for lunches or snacks.
4. Hillel Yeshiva coordinates a special hot lunch program. Information from the PTA will be mailed directly to you.

Dress Code/School Uniforms

Please be advised of the following guidelines as you prepare your child’s school uniform for the 2011-2012 school year.

Boys and Girls

- School uniforms as designated below.
- “Hillel’s” logo sweat shirts or a blue sweat shirt without any logo.
- No hats, caps, or bandanas.
- Closed shoes must be worn at all times.
- Socks must be worn at all times by both boys and girls.
- No clogs, slippers, sandals, or sneakers with wheels are permitted to be worn at any time.

Boys

- Boys must wear *tzitzit* and a *kippah* at all times, on school grounds and during school field trips and sports and special events off site which represents our yeshiva, e.g. “away games”.
- Pants must be “regulation” uniform pants. Sweat pants and jeans are not permitted.

Girls

- Shirts must reach the skirt in all postures so that the midriff does not show in any position. Shirts should be worn appropriately “sized”, in keeping with our tradition of modesty.
- Skirts must be “regulation” uniform skirts that cover the knee when in a seated position.
- Cap sleeves and “open” necklines are not permitted.
- “Feathers,/Beaded” braids in the hair are strongly discouraged and should be removed within 24 hours following the return to school after a scheduled vacation session.

If a student is not in compliance with the dress code he/she will not be permitted to be in class until he/s is properly attired. Please monitor what your child wears to school to avoid unnecessary trips to school to bring appropriate clothing.

Listed below are the acceptable items for school uniforms for the 2011-2012 school year:

Boys

Item	Length	Page	Only Acceptable Colors
Mesh Polo	Short Sleeve	4	White, Chambray Blue, Navy
	Long Sleeve	5	White, Chambray Blue, Navy

Interlochen Polo	Short Sleeve	6	White, Chambray Blue, Navy
	Long Sleeve	6	White, Chambray Blue, Navy
Turtleneck	Long Sleeve	15	White, Navy
Cotton Drifter	(Cardigan)	14	White, Burgundy, Yellow, Navy
	(V-Neck)	14	White, Burgundy, Yellow, Navy
	(Crew)	14	White, Burgundy, Yellow, Navy
	(Vest)	14	White, Burgundy, Yellow, Navy
Original Chino Pant		16	Navy, Khaki
Corduroys		18	Navy, Khaki
Itchless Dress Pant	J, L	18	Navy Only
Oxford Shirt	Solid, Long Sleeve	18	Blue, White
	Solid, Short Sleeve	18	Blue, White

Girls


Item	Length	Page	Only Acceptable Colors
Mesh Polo	Short Sleeve	4	White, Chambray Blue, Navy
	Long Sleeve	5	White, Chambray Blue, Navy
Interlochen Polo	Short Sleeve	6	White, Chambray Blue, Navy
	Long Sleeve	6	White, Chambray Blue, Navy
Turtleneck	Long Sleeve	15	White, Navy
Cotton Drifter	(Cardigan)	14	White, Burgundy, Yellow, Navy
	(V-Neck)	15	White, Burgundy, Yellow, Navy
	(Crew)	14	White, Burgundy, Yellow, Navy
	(Vest)	14	White, Burgundy, Yellow, Navy
Peter Pan collar	(Long Sleeve-H)	29	White, Blue
Knit Shirt	(Short Sleeve-D)	29	White Only
	(Long Sleeve-E)	29	White Only
Tailored Oxford Shirt	(Short Sleeve)	13	Blue, White
	(Long Sleeve)	13	Blue, White
A-line skirt		27	Navy, Khaki

Guidelines for purchasing school uniforms:

1. Please note that in addition to ordering acceptable uniforms at Lands' End, you may now purchase specific items from French Toast, a second place in which to order acceptable uniforms. Please see the attached sheets, which include detailed information on the acceptable items from both Lands' End and French Toast. Special care has been taken to compile the lists in a simplified format in order to avoid any confusion. In order to ensure that the school uniform remains (uniform) for all of our students, please do your school uniform shopping at Lands' End or French Toast.
2. Skirts may be purchased at our Back to School Sale on August 22 and August 23, 2011 at the JCC from 4:00-7:00 p.m. as well as all-year long from Jonah's Fashions. It is located at 907 Bangs Avenue, Asbury Park, NJ. Please call (732) 502-0106 for an appointment. There is also an acceptable skirt available for purchase from Lands' End.
3. We have noticed that many of our students like to "layer" the uniform shirts on top of other shirts. This is acceptable, as long as the layer underneath the uniform shirt is white, and is not much longer than the uniform shirt. Any color other than white will not be acceptable.
4. The official Hillel Yeshiva sweatshirt with our insignia may be worn in school or a blue sweat shirt without any logo.
5. The sweatshirt will be available at our Back to School Sale, as well as all year long, by contacting Mrs. Valerie Uziel (732) 728-0498 or (732)357-5511. There is also an acceptable sweatshirt from Lands' End with Hillel Yeshiva insignia.

6. When ordering from Lands' End, please be sure to use our school's priority number. It is #900044249. When ordering from French Toast, our source code is QS4BCY. This entitles our school to rewards from every purchase made!

Thank you for your commitment to the school uniform policy thereby enabling your child to be in compliance with our dress code on a daily basis. We appreciate your collaboration in our continuous goal to raise Hillel yeshiva to higher levels of excellence.



MIDDLE SCHOOL

The ABCs of Hillel Yeshiva



Early adolescence is a sometimes exhilarating, often challenging stage for children and their parents. Children experience the most rapid and erratic physical, emotional, spiritual, cognitive and social growth and development during the middle school years. As students, early adolescents must make the transition from self-contained elementary school classes to a fully departmentalized high school preparatory educational program with eight core curriculum subjects, each with its own body of knowledge and standards for proficiency. In addition our middle school students celebrate becoming *Bnai Mitzvah* marking the passage from childhood to adult responsibility from a Torah perspective.

At Hillel Yeshiva, we've updated the ABCs to reflect our message to our student's uniqueness of the young adolescent's yeshiva experience. Our ABCs, which we review with teachers and students alike, are **A**chievement, **B**ehavior and **C**haracter.

Achievement

Students are often quick to respond to the question: "Why do some children always get "A's" in school?" with the response, "Because they were born smarter." This answer actually reflects a commonly held belief that people are born with a finite amount of some quantifiable "innate ability", which in large part determines their degree of academic success. This idea has been reinforced by the predominance of the use of intelligence tests and tracking in schools.

At Hillel Yeshiva, we believe that while children may differ in their "innate ability", the more significant factor in determining children's scholastic achievement is effective effort. Virtually every student who works consistently hard and applies useful learning strategies can reach proficiency in all subjects. This belief is substantiated by researchers who contend that innate ability explains only a part of learning and achievement, and that effective learning strategies can be taught and practiced. We emphasize to our students, "It's not about being smart, it's about getting smart." Students who approach coursework seriously, work hard, and put forth effective effort can

and will “get smarter”, that is, they will become more competent and confident students, which will result in higher academic achievement. Because many students get discouraged easily and need assistance from parents and teachers in developing effective learning strategies, we need to communicate to our children the following three messages about their studies:

**What we have to teach you is important.
We believe you can do it.
We won't give up on you.**

Our faculty is committed to this philosophy. Parents are important partners in imparting this philosophy to children.

Behavior

Developing a repertoire of appropriate, effective behaviors for success as a student in middle school and beyond. At Hillel Yeshiva we have established a set of clearly delineated school wide behavioral expectations that contribute to the academic, social, emotional and spiritual growth of our students. A strictly enforced dress code sets standards of neatness and modesty appropriate for yeshiva students and emphasizes respect for the activities unique to a yeshiva setting; praying and learning *Limudei Kodesh*. During non-academic times of the day, such as morning break, lunch and recess, students are required to adhere to rules of conduct that mandate respect for teachers, classmates, themselves, school property and the property of others.

Classroom expectations are geared toward academic achievement: Students are required to arrive to class on time, be prepared with requisite materials for learning, follow class rules, display courtesy to teachers and fellow students and engage in the lesson.

When a student interferes with a teacher's responsibility to teach or other students' right to learn, a system of progressive discipline is implemented. If a teacher's attempts at redirecting a student's disruptive or disrespectful behavior aren't successful, the student will be referred to Rabbi Davis, Asst. Principal in the Middle School and finally to the Head of School. Chronic disruptive behavior can lead to disciplinary probation, long-term suspension, mandated outside intervention, or expulsion. We are committed to partnering with you in effectuating the appropriate behavior and attitude of your child so that he/she may experience success at Hillel Yeshiva.

Character

As a yeshiva, we are interested not only in our fostering students' intellectual growth and academic achievement, but in their development as “*Bnai Torah*” who fulfill the *mitzvot ben adam l'chavero*. And so we have also redefined the three R's for middle school students. At Hillel yeshiva the three R's which are part of our articulated informal curriculum are **R**espectfulness, **R**esponsibility and **R**eflective thinking.

Respectfulness refers to *midot tovot* and courtesy to administrators, *rebbeim*, teachers and fellow students. But we are also referring to a sense of appreciation and respect for teachers' commitment to imparting a body of knowledge, skills, concepts and understanding and respect for classmates' efforts to learn and develop as students.

Responsibility refers to the attitude with which students approach their educational experience. Students are expected to prepare and organize their materials, pace themselves in fulfilling assignments and studying for tests, and engage in the academic process in a serious way. Responsibility also includes students' understanding that there are consequences for their behaviors and that they are accountable for their choices.

Reflective thinking is critical as children prepare for the next phase of their educational, emotional and social lives. Students have to make decisions about a whole host of social moral and academic issues. We must direct students to exercise good judgment, make appropriate choices and be deliberative in their decisions.

Administrators, teachers and parents are engaged in the noble process of guiding students toward the worthy goals of high academic achievement, appropriate behavior and good character. With our hard work and

effective efforts, Hillel Yeshiva students will distinguish themselves as respectful young men and women, responsible, high performing students and reflective thinkers.

Middle School Daily Routines and Procedures



Our yeshiva is a serious place of learning. When routines and procedures are clearly articulated to students and understood by students, the school climate is enhanced to assure maximum learning and positive interaction with peers as well as with the faculty in the classroom.

Listed below are the daily routines and procedures so that all students will be aware of what is expected of them.

Arrival

- *Tefillah* (prayer) begins promptly at 8:00 a.m. for all students.
- Proceed to *tefillah* (prayer) when the tone sounds.
- If you arrive late, but earlier than 8:05 a.m. proceed directly to your *tefillah* (prayer) class, where your arrival will be recorded.
- If you arrive to school after 8:10 a.m., please report to the school office with a note from a parent or guardian explaining your tardiness. Your arrival will be recorded and you will be issued a late pass.
- Students may never leave the school grounds after arrival.
- Students are not permitted to use radios, CD players, iPods or other entertainment items during school hours.
- Students may use cell phones after they exit the building at dismissal. Cell phones which are visible or in use at any other time will be confiscated.
- Students may not play cards at any time on school premises. Cards that are brought to school will be confiscated.
- Teachers' lounge, kitchen, maintenance areas, and the elementary school and ELC are "off-limits".
- iPads and lap-top computers may only be used with prior permission. From Rabbi Davis or Dr. Katz.

Tefillah/Minyan (Prayer)

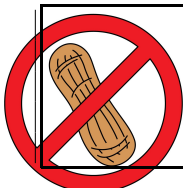
- *Tefillah* begins at 8:00 a.m.
- Sit in assigned seat.
- Student may not leave *Tefillah* without permission of the teacher and a pass.
- Students who are frequently late to *Tefillah* will be subject to recess detention.
- Please direct your full attention to the *Tefillah*. Talking during *Tefillah* will result in detention. Chronic disruption during *Tefillah* can result in long term consequences.

Breakfast (7&8 grade boys)

- Breakfast is served in the first period classroom after *Tefillah*.
- One bowl of cereal and one carton of milk per student.
- Appropriate *Berachot* are to be said before and after eating.
- Students are required to clean up their table area after eating.
- No breakfast food items are to leave the middle school lunchroom.
- No breakfast is served on a Fast Day.

Lunch/Snacks

Dairy lunch is served on Monday and Wednesdays and on Fast Days for those students who are not fasting. Tuesday and Thursdays are hot lunch meat days. Snacks which are brought to school on Tuesday and Thursday must be parve. Snacks may be eaten during recess in the classroom and must be peanut free. No food or drink may be eaten during class time and gum chewing is not permitted in the school building.



Peanut and Nut Alert!

We have several students in our school with a potentially life threatening allergy to nuts and peanuts. In consideration of this allergy, the administration at Hillel Yeshiva Early Learning Center through Grade 8 requires the enforcement of our policy banning food containing peanuts and nuts in the school.

We are a nut free school. Hillel Yeshiva requires that all students to refrain from bringing any nut products into the school. This includes peanuts, peanut butter and all tree nuts. Tree nuts include almonds, Brazil nuts, cashews, filberts, hazelnuts, hickory nuts, pecans, pine nuts, pistachios, macadamia nuts and walnuts.

Please remind your children not to share any food brought from home.

Lockers

- Each middle school student is assigned a locker with a combination locker code.
- Lockers are school property and should be kept clean and neat during the school year.
- No stickers, pictures or other decorations are permitted in lockers. Students will be required to remove any item that is affixed to a locker.
- Students are permitted to go to their lockers after Morning Prayer and after lunch and at dismissal.

Restroom/Leaving the Classroom

- A student may use the restroom between classes.
- During class time, only one student at a time may be permitted to leave the classroom and must carry a school pass. Students require a hall pass to leave the classroom.

Punctual Arrival to all classes

- Arrive prepared with a writing implement, assignments, books, etc.
- Students begin assignments upon entering class and actively participate in the lesson.
- Students require a hall pass to leave the classroom.

Textbooks

- Parents are billed for lost books at replacement cost; final examinations will not be released without payment for any lost books.
- Lost textbooks are placed in the bin adjacent to the Middle school Office.

Recess

- Indoor/outdoor recess is for grade 6 only a.m. and p.m.
- Grades 7&8 have an in-class snack break under the supervision of the designated teacher during the morning recess. Afternoon recess for grades 7&8 is indoor/outdoor weather permitting.

Middle School Dismissal

- Students are dismissed at 4:20 (1:25 on Friday).
- Proceed to lockers.
- Exit the building.
- Buses leave at 4:30 p.m.

Bus Safety

Bus changes are not permitted. Changes in dismissal arrangements must be called in before p.m. recess.

Grade 6 2:05 p.m.

Grade 7&8 2:40 p.m.

Students are not permitted to bring sports gear and other items which will not fit on your lap on the bus. Please bring these items by car if necessary for your child's use.

Dress Code for Middle School Students

Students in violation of the dress code will not be permitted to be in class until appropriately attired and parents may be called to bring the appropriate attire. Parents are requested to wear appropriate attire when visiting the school building. Kippot are available at the security booth.

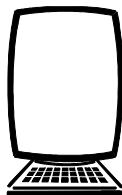
Class Trips



Field and class trips grade appropriate and in conjunction with our curriculum are scheduled during the school year. There is an additional cost for these trips. During these class trips, regular school sessions for that grade are not conducted. The annual class trips are:

6 th Grade	Full day-Location to be announced
7 th Grade	Full day-Location to be announced
8 th Grade	Full Day trip to Ellis Island Over-night trip to Washington, DC

Acceptable Use Policy for Students Using the School Computer Network and the Internet



On and off site, Hillel Yeshiva has established a technology acceptable use policy for use of technology in school as well as commitment to no cyber-bullying or improprieties online, in or out of school. In order for students to use technology in the school, students and their parents or guardians must first read and understand the following acceptable use policies.

Hillel Yeshiva provides access to its computer network and the Internet for all students, faculty, and staff. Students must have permission from at least one of their parents or guardians to access the Internet and the school network.

The use of the Hillel Yeshiva computer network (hereinafter referred to as "HYCN") and the Internet is a privilege, not a right, and any inappropriate use will result in disciplinary action which could include suspension, loss of computer use and/or dismissal from Hillel Yeshiva. A student's activities while using the Internet in this school must be in support of education and research, and consistent with the educational objectives of Hillel Yeshiva. In addition, a student accessing the Internet from a school site is responsible for all online activities that take place through the use of his or her account. All files and e-mails created by a student on the HYCN shall be considered the property of Hillel Yeshiva, and shall have the unrestricted right to access such files at any time in order to ascertain that any and all rules and regulations set forth in this policy have been strictly adhered to by the student.

I agree that the following actions (which are not exclusive) constitute unacceptable use of the HYCN and the Internet, whether that use is initiated from school or any other site.

- Using impolite, abusive, or otherwise objectionable language in either public or private messages;
- Placing unlawful or illegal information or files on the Internet or network;
- Using the Internet illegally in ways that violate federal, state, or local laws or statutes;
- Using the Internet at school for non school related activities (included but not limited to use of chat rooms and personal non school issued e-mail);
- Sending messages that are likely to result in the loss of the recipient's work or systems;
- Sending chain letters or pyramid schemes to lists or individuals, and any other types of use which would cause Internet congestion or otherwise interfere with the work of others;
- Using the Internet for commercial purposes including E-bay and other auction sites;
- Using the Internet for political lobbying for any cause or government excluding the State of Israel;

- Changing any computer file that does not belong to the user;
- Using, sending, downloading, or duplicating copyrighted materials without permission;
- **Knowingly giving one's password to others;**
- **Using another person's password;**
- Using Internet or network access for sending or retrieving sexually explicit or obscene material, inappropriate text files, or files dangerous to the integrity of the network. This includes but is not limited to all password cracking and serial number breaking software;
- Circumventing security measures on school or remote computers or networks;
- Attempting to gain access to another person's resources, programs, or data;
- Using remote access programs such as PC-Anywhere or Remote Admin to either gain access to school computers or to access another computer from school;
- Vandalizing, which is defined as malicious attempt to harm or destroy data of another user on the Internet or network, and includes uploading or creation of computer viruses and password cracking software;
- Falsifying one's identity to others while using the Internet;
- Changing any computer files that do not belong to the user;
- Any use, which does not conform to the standards of conduct and ethical behavior befitting a student of Hillel Yeshiva, as determined by the Principal.
- Please review copy of text of Computers Safety agreement which has been distributed to you under separate cover.

Please review the specifics of this agreement with your son/daughter before signing the enclosed Acceptable Use Policy Contract.

Student's Agreement

I have read the **Hillel Yeshiva Acceptable Use Policy for students using the school computer network and the Internet** and I understand fully and agree to abide by the principles and guidelines it contains. In addition, I have read and agree to refrain from those actions listed, which are considered unacceptable to the proper use of the HYCN.

Student's Name (please print): _____ Grade: _____

Student's Signature: _____ Date: _____

Parent's Agreement

As the parent or guardian of this student, I have read the **Hillel Yeshiva Acceptable Use Policy for Students using the school computer network and the Internet** as outlined in this document. I understand that this access is designed for educational purposes. I also recognize that employees of the school or school system may not be able to restrict access to all controversial materials on the Internet. I will not hold them responsible for materials my son or daughter acquires as a result of the Internet from school facilities. I understand that any violation of these policies will result in severe disciplinary actions including suspension and/or dismissal from Hillel Yeshiva as well as compensation for any and all damages incurred as a result of any prohibited use of the HYCN. I accept full responsibility for supervision if and when my child's use of the Internet is conducted outside the school setting.

Parent's Name (please print): _____

Parent's Signature: _____ Date: _____

Daytime Phone: _____

Parent's E-Mail: _____

Bar Mitzvah

In the life of your son/daughter The Bar Mitzvah is a religious event that should be celebrated in a way that emphasizes the mitzvah aspect of this special moment. One of the most meaningful ways to mark this moment is with a *siyum* (completion of a segment of study) over a section of *Mishna*, *Talmud*, or *T'nach*. This can be enhanced if a parent completes the study with the child. There is no better way to complete the elementary years of yeshiva education than with a *siyum*. Rabbi Kassin will assist any family that needs guidance in utilizing this approach for Bar Mitzvah celebration. We also encourage our *Bnai Mitzvah* to consider including a *chesed* project in conjunction with the celebration. The Sixth Grade Boys yearlong Bar Mitzvah Workshop period is under the direction of Rabbi Somekh and Rabbi Azoulay culminating in a Father/Son Bar Mitzvah Learning Workshop in February under the direction of Rabbi Somekh.

We urge parents to plan Bar Mitzvahs on non-school days so that instructional time can be maximized and that significant learning time is not lost. Please notify the Educational Office at the beginning of the school year as to your Bar/Bat Mitzvah plans.

Bar Mitzvah Celebrations on a School Day

Parents are encouraged to celebrate the Bar Mitzvah in school so that the Bar Mitzva can celebrate with family, friends, rabbis and fellow classmates. For further information on In-School Bar Mitzvah celebrations contact Mrs. Violet Galapo. In order to avoid conflicts in scheduling, please schedule your Bar Mitzvah with Rabbi Davis.

Bat Mitzvah Program-Grade 6 Girls

The Bat Mitzvah Program is a year long project which is comprised of a mini course on the "Jewish Woman"; commitment to a *tzedakah* to help Jewish children, a research project based on the maternal namesake in the family as well as the contributions of Jewish women of the biblical era. The theme for the school year 2011-2012 is "Tikun Olam"-Making the World a Better Place.

The Bat Mitzvah Program culminates in the Mother/Daughter Bat Mitzvah Celebration with a musical and a dramatic presentation by the Bat Mitzvah (grade 6 girls) for mothers, daughters and grandmothers. The Bat Mitzvah calendar for the year includes Mother/Daughter learning and more as indicated below:

- Grade 6 Girls visit the Sephardic Bikur Holim on Sept 27, 2011
- Mother/Daughter Workshop on November 16, 2011
- Mother/Daughter Game Workshop on December 15, 2011
- Intergenerational Program on December 20, 2011
- Mother/Daughter Challah Baking on February 1, 2012
- Mother/Daughter Bake Sale February 28, 2012
- Shop & Stock for Sephardic Bikur Holim Food Pantry March 21, 2012
- Parent/Daughter Packaging Party May 3, 2012. Please bring a wrapped gift valued at \$20-\$25. Every girl gets a package. We need a house to host this event.
- Mother/Daughter Bat Mitzvah Celebration June 6, 2012
\$72.00 for Bat Mitzvah Celebration which covers Mother, daughter and two guests.

This Parent-Student Handbook was written to be used as a reference source by parents and students. It addresses frequently questions that may arise during the school year. However, it does not answer ALL questions. Please feel free to make suggestions to add to future editions. Since our school has an open-door policy, please feel free to come to our school to discuss any questions or problems you may have. We know that together we can work to help your child maximize his/her fullest potential.

We hope and pray that, together with the dedication of our teachers and the blessings of Hashem, we will be successful in our sacred task of the religious and secular education of our children.

Imagine a School...

... where learning is an active experience of reading, writing, discussions project work, internships and community service

...where teachers take the time to give meaningful feedback regarding academic accomplishments through conversations and detailed written evaluations

...where your classroom is a social service agency, a hospital, the Bet Midrash, a research lab, the Israeli Consulate or a theater

...where you are inspired by people who are passionate about teaching within a warm, supportive learning community

...where Torah studies engage your mind, stimulate your soul and provide direction in life

...where teachers appreciate the unique qualities of each child and recognize the value of different intelligences and learning styles of each student.

